

Planning and Assessment Committee

Tuesday, August 3, 2010 / 3:00 p.m.
CCC ITV 504 and Vernon ITV 425

- Call meeting to order
- Approval of June 29, 2010 minutes (Exhibit A, Action Item)
- Director of Institutional Effectiveness Update:
 - ✓ 2010-2011 Annual Planning Process
Approval by Board of Regents
Planning Calendar (Exhibit B, Action Item)
 - Project Update:
 - ✓ Key Performance Indicators for Accountability
 - ✓ SACS Self Study
 - ✓ Web site
- Assessment Activity – Report Communication Presentations (Note: Communication and Change forms were emailed to committee members prior to the meeting.)

June

Michelle Wood, Medication Aide Testing

Sharon Winn, CTE Award Completer Forms

Melissa Elliott, THECB Year End TEOG Report, Year End Texas Grant Report and Year End Leap, SLEAP, State Work-Study and Nursing

- Changes to Assessment Calendar/Report Calendar received:
 - ✓ Spring Semester Recruiting Report – delete due to redundant information from monthly reports and has been corrected for 10-11
 - ✓ New Student Group Advising Report – delete due to redundant information from monthly reports and has been corrected for 10-11
- Discussion for July, August and Ongoing Assessment Activity – Report communication to committee
- Review and Update Assessment Activity - Report Calendar for 2010-2011 including discussion of months to report to committee (Exhibit C)
- Discussion of potential dates for 2010-2011 meetings, committee membership and communication responsibilities
 - Next meeting: Glossary Review
Assessment Activity – Report Communication Presentations
Long Range Goals – Strategic Plan
SACS Review
- Reminder: 2009-2010 Annual Action Plan Assessment/Summaries due by end of September
- Adjournment